



Nominee Checklist

APPLICATION PACKET + NOMINATOR CONTACT INFORMATION

Your packet should include all of these components:

- Application
- Brochure
- Checklist

NOMINATOR:

CONTACT INFO:

TIMELINE

- | | | |
|--|--|--|
| <input type="checkbox"/> January 8: Applications released | <input type="checkbox"/> February 12: Info session* | <input type="checkbox"/> June 1: Orientation (Parent attendance req.) |
| <input type="checkbox"/> January 15: Info session* | <input type="checkbox"/> March 8: Application due | <input type="checkbox"/> June 3: Program begins |
| <input type="checkbox"/> January 17: Info session* | <input type="checkbox"/> Early April: Interviews | <input type="checkbox"/> August 2: Program ends |
| <input type="checkbox"/> January 24: Info session* | <input type="checkbox"/> Late April: Selections | |

COMPLETED APPLICATION PACKET

Please be sure all components are included with their applications before submitting them for consideration. If submitted online, keep a copy of your confirmation page. Each application should include these components:

- Application including three references
- Official School Transcripts (sealed + unopened)

NOMINEE CHECK-INS

If you and your nominator are interested it would be great to check in with each other during the 8-week application process to make sure you are on track. These check-ins could be done in person, by phone, or through an email. Keeping dates and subject matter might be helpful.

Week#	_____	_____
Week#	_____	_____
Week#	_____	_____
Week#	_____	_____
Week#	_____	_____
Week#	_____	_____

NOTES + QUESTIONS FOR GROUNDWORK JACKSONVILLE

If you plan to attend an info session or contact us you can start your list of questions here. Check your questions off as they've been answered with the response.

- _____
- _____
- _____

*Info sessions will be hosted at multiple locations from 6:00 pm - 8:00 pm. Please visit our website to determine which locations work best for you and/or your nominator.

Questions? Contact Shanell Davis-Bryant, Groundwork Program Manager

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